



Recreation Department

Memo to: All families of Arlington Kid Care Preschool and Afterschool Programs

From: Robert Jefferson, Interim Director of Recreation, Town of Arlington

Subject: Covid19 and Kid Care Programs moving forward

Date: April 3, 2020

I hope that all is well with you and all your families. I apologize for the delay in this communication but with the day to day uncertainty we continue to evaluate the status of our programs. What we do know today is that all programs are shut down until at least May 4, 2020 in accordance with the directives from Governor Baker. I have received emails from families wondering about tuition moving forward and the status of our school program staff being paid. I want to say thank you to all the parents who have reached out to us to make sure that we are continuing to pay teachers during the school closing.

We did not charge any tuition bills on March 15 for the month of April, as would be our normal procedure. With the uncertainty of how long schools would be closed we felt it best to not charge at that time until we had a better understanding of how long we would be out. Having said that, we have continued to pay our staff at both the day and afterschool programs. We would like to continue this practice and based on information from the programs and parents we would propose the following. We would like those families who can afford it to pay fifty percent of your tuition, which will help to cover the cost of salaries for teachers and staff. We will use the March tuition payment to cover both March and April. We will process tuition payments for the month of May on April 15, 2020. This will allow us to continue to continue to pay our staff at this time. If school were to resume, then your tuition would be paid. If school does not resume then that would also cover the cost of tuition for the months of May and June.

All of Arlington Recreation programs are self-funded. The Town operates the Recreation Department as an enterprise fund which means the Recreation Department needs to generate revenue to be able to provide programs.

We thank the families that can afford this arrangement and ask those that who cannot afford tuition at this time to contact our office directly at recoffice@town.arlington.ma.us and we will work with you on an arrangement that you can afford. Regardless of whether you do or do not pay everyone is guaranteed their spot when we start school again.

If you have any questions you may contact your program directors or contact me directly if you would like to at rjefferson@town.arlington.ma.us Thank you and stay safe.